

**Seminole Soil and Water Conservation District**  
**Meeting Minutes**  
**July 11, 2017**  
**Longwood City Hall – Longwood, Florida**

1  
2  
3  
4  
5  
6 The meeting was called to order at 6:16pm.

7  
8 A roll call was taken. Supervisors Benson, Menzel, Mahnken, and Young were present. Supervisor  
9 York was absent.

10 The Board discussed corrections that needed to be made from the June 2017 Meeting Minutes.  
11 Young moved to accept the Minutes as amended. The Motion was seconded by Mahnken. The  
12 Board unanimously approved the Motion.

13 Menzel asked the Board to consider the Meeting Agenda. Young mentioned to the public in  
14 attendance that there was a sign in sheet up front. Benson moved to approve the Agenda. Young  
15 seconded the Motion. The Board unanimously approved the Motion.

16 Menzel had reached out to Walter with NRCS and had received a return call from him. Walter had  
17 been on leave. Walter notified Menzel that Chuck O'Rourke is our go to person regarding NRCS.  
18 Mr. O'Rourke did not know when our meetings were but he plans on attending our next meeting  
19 and bringing new information to the Board and documents for the Board to sign. Young asked  
20 what office he is based out of. Benson suggested Osceola. She also said O'Rourke was our go to  
21 person for Enviro-thon.

22 Menzel stated that the County Attorney Bryant Applegate will be at our next meeting to do an  
23 ethics presentation. Susan Williams reached out to Menzel regarding water barrels and  
24 composting. Menzel believes she is a teacher or educator. Young would reach out to Katrina  
25 regarding similar programs.

26 **Chair Report**

27 Menzel has provided documents regarding the audio/visual system we used to create recordings  
28 of our meetings. Victoria Taylor reached out to Menzel regarding educational programs.

29 Menzel had reviewed our Funding Factory accounts. Menzel discussed Funding Factory's tools  
30 for the Board to fundraise and the Board's partnership with Funding Factory for the same purpose.

31 Menzel is waiting to hear back from Dr. Connie Lester. Menzel discussed opportunities the Board  
32 will have through the Clerk of Court for space for storing our records.

33 Menzel has a meeting Fran Carbone with the Clerk's office at 10am at the Lake Mary Boulevard  
34 office the following Monday. Menzel discussed prospective moving of documents over the space.

35 Menzel discussed his discussion with Steve Edmonds, a former Supervisor. Edmonds provided  
36 Menzel records belonging to the Board. Menzel received a call from Former Supervisor H.A.  
37 Duncan. Duncan was reviewing his records but did not have anything at the time to turn over to  
38 the Board. The next meeting he would attend with any records he had.

39 Menzel reached out to the IRS. Menzel found out that the non-profit status of Conserve All Ways,  
40 LLC was revoked in 2011 due to the three previous years the Board did not file the necessary  
41 documents. We can have the non-profit status retroactively reinstated by filling out documents on  
42 the IRS' website. Menzel asked Young to fill out the documents. The fee could be \$275 or \$400  
43 depending on our status. Once CAW is reinstated, it would have to apply again at the close of the  
44 fiscal year. The fiscal year closes on November 1, 2017. The deadline to file our paperwork is  
45 April 15, 2018. Menzel believed we could make our deadline. Menzel and Young discussed the  
46 issue further.

47 Menzel talked with Edward Bass with the county regarding a mid-year adjustment in the county  
48 budget to provide funding for the SSWCD. Menzel followed up with Mr. Bass on the issue again  
49 and provided budgetary documents to him explaining our prospective expenses. Menzel discussed  
50 further plans to work with the county to obtain SSWCD funding.

### 51 **Vice Chair Report**

52 Mahnken was working on a presentation on the impact of the county's wetland ordinance and  
53 working with DRC on the same. Mahnken wanted to bring to the Board's attention certain DRC  
54 projects. The projects don't have a burning issue but he feels like it would fit in with his other  
55 projects. The goal is to do something to update the county land development code. He thinks the  
56 existing wetland code is antiquated being adopted in 1992. There was no DRC review on June 7th  
57 or June 14th. There is a subdivision project called Old Blockwood. There is not designated  
58 wetlands there officially but Mahnken believed there were wetlands on the property. On June 28th  
59 a project for a subdivision off Walker Road. There were identified wetlands on the property. This  
60 project went back to DRC on July 5th. There was no documented comments but there was  
61 discussion at the meeting the project's utilities and accommodating for the same.

### 62 **Treasurer Report**

63 Young had printer issues so he could not print out copies of the financial documents for the Board.  
64 He reported that SSWCD had \$106.23 and Conserve All Ways, LLC had \$931.85. We had some  
65 in-person book sales since the last meeting.

66 Young discussed AFCD and asked whether we had check requests from AFCD regarding the  
67 poster contest. Menzel had not received any requests. Menzel, Benson and Young discussed prior  
68 years' practice.

69 Young had been reaching out to Longwood and Altamonte regarding Funding Factory. Young  
70 would reach out to Seminole County Public Schools individually on the same. Young would also  
71 reach out to Fed Ex regarding a recycling program.

72 Young also intended to work on the IRS-status of Conserve All Ways, LLC.

73 Young recently attended the Highlands County SWCD meeting. He brought documents for the  
74 Board. Young and the Board discussed said meeting.

75 Young also discussed forest fire fighting programs. Mahnken and Young discussed a similar  
76 program Dave Millard had mentioned.

77 Young provided documents submitted to the state regarding our finances.

78 Young attended a planning and zoning meeting for Seminole County. He discussed the water-  
79 related issues discussed at the meeting. Young noted SSWCD was not notified regarding these  
80 issues and suggested that we ask to be in the loop to provide feedback. A Board discussion on the  
81 issue ensued. Mahnken had discussed a similar prospect with the St. John's Water Management  
82 District.

### 83 **Public Relations Report**

84 Benson reviewed prior reports from Dave Millard for 2017. The E-whip program is alive and well  
85 in Seminole County.

86 Benson received a refund for expenses from the poster contest. She is looking for an email from  
87 Area 3 regarding the return of non-winning posters from the context. Benson wanted to know if  
88 we had received them. She also wanted to know what the emails stated about dollar prizes. The  
89 Board had discussed the matter further. Benson was eager to close out last year's contest.

90 Benson discussed CALNO which had been in recess over summer. She discussed a prospective  
91 presentation about SSWCD to the CALNO board if she could get support from Commissioner  
92 Constantine who would be the next host. She knows there is CALNO interest about what  
93 SSWCD's objectives and what we are doing.

94 Benson requested the website be added to Old Business, specifically the reimbursement of website  
95 fees.

### 96 **Public Participation**

97 Regarding public participation, Menzel requested that anyone who wanted to speak come up to  
98 the microphone.

99 Mauricio of Longwood is excited to hear what the Board has in store for soil and water  
100 conservation.

101 Steve Fessler, a consultant, of Altamonte Springs. He was curious about what went on in SSWCD  
102 meetings. Thanked the Board for our service.

103 Benjamin Rhode, a UCF student, was attending his second meeting of SSWCD. He is still enjoying  
104 attendance at the meeting.

105 Curtis Durson, a Green Party member, mentioned that Young had visited their party meeting  
106 recently.

107 Menzel thanked everyone for coming out, and suggested everyone return the following month for  
108 the Board's Sunshine Law presentation.

### 109 **Old Business**

110 Menzel briefly discussed a pre-buy T-shirt acquisition for the Board's fundraising through Funding  
111 Factor and in partnership with Former Supervisor Sturgill. 45 shirts at 5 dollars at the moment.

112 The pre buy funding would come from SSWCD not Conserve All Ways. Benson and Menzel  
113 discussed the details of the issue further. Benson moved to authorize the Chair to proceed on a pre-  
114 buy with each Supervisor guaranteeing to sell 10 shirts. Young suggested an amendment to revise  
115 the commitment to 5 shirts. Benson suggested 7. Young struck his amendment. Young proposed  
116 a new amendment to Benson's Motion for 7 shirts instead of 10. Mahnken seconded the Motion  
117 as amended. A discussion ensued on the T-shirt design. Young called the question. Menzel noted  
118 the same. The Motion passed unanimously. Menzel wanted to entertain a Motion on the price on  
119 the sale of the shirt. A Board discussion ensued. Benson moved for the shirts to be priced at no  
120 less than \$15 per shirt. Mahnken seconded. The Board passed the Motion unanimously.

121 Space at the clerk's office was raised. Menzel had covered it in his Chair Report including the  
122 upcoming meeting.

123 Reimbursement of website fees was raised. Benson distributed a copy of the final letter that went  
124 to Amburn and a copy of the cashier's check. Benson wanted to submit the check to the Board for  
125 a future reimbursement for \$480.00. A Board discussion ensued including on the timetable for  
126 reimbursement. Young moved that the Board commit to reimburse Benson \$480.00. Mahnken  
127 seconded the Motion. Menzel said the Motion seemed vague and suggested specifics. Discussion  
128 ensued on the Motion. Benson suggested the Motion be amended to include that she would be  
129 repaid by the end of fiscal year 2018 (November 2018) with the opportunity to for the Board's  
130 time to be extended to repay Benson if needed. No interest would be charged. Young revised his  
131 Motion to include Benson's suggestion. Mahnken seconded the Motion. The Board passed the  
132 Motion unanimously.

133 Menzel briefly mentioned discussion of the Five Year Plan but the issue was tabled.

#### 134 **New Business**

135 Young moved to table the issue of printing fees for SSWCD. Mahnken seconded. The Motion  
136 passed unanimously.

137 The issue of the AFCD silent auction item was raised. Young contacted AFCD regarding their  
138 request for donation items. Young discussed his activities regarding this issue and said it was  
139 unclear what item we would provide. Menzel suggested that Young submit a Motion. Young said  
140 he did not know why the Board could not discuss the issue without a Motion. Young moved that  
141 the Board provide an item for the AFCD silent auction. Mahnken seconded. A discussion ensued  
142 led by Young on what item would be submitted. The Board discussed providing a basket with wine  
143 bottles in it. The Motion passed unanimously.

144 The county budget workshop was raised. Menzel said SSWCD would have an opportunity to  
145 present to the county our five-year fiscal budget. Menzen suggested a Motion to have Benson  
146 speak at that workshop on behalf of the Board. Young so moved. Mahnken seconded. Benson said  
147 she would check her schedule. The Board approved the Motion unanimously.

148

149

150 **New Business**

151 The Five Year Plan was raised. Menzel asked if Supervisors had reviewed the Plan and whether  
152 the Board was ready to amend it from the prior Board. Mahnken moved to table the Plan. Benson  
153 seconded the Motion. The Motion was approved unanimously.

154 Mahnken mentioned opportunities for the Board to fundraise through GovernmentDeals.com. The  
155 Board discussed the issue further.

156 Benson discussed the old website and that it was still active. Menzel provided an update based on  
157 his work on it through AFCD. Menzel had requested the AFCD webmasters redirect views of the  
158 old website to our new website. That has not been done yet. Board discussion ensued on this issue.  
159 Young moved to permit Young speak to Jason La Torre about connecting our old website to our  
160 new one. Mahnken seconded it for discussion. A discussion ensued by Board members about  
161 whether introducing Jason into the process would make the transition easier. Benson called the  
162 question after further Board discussion on ways to transition the website. Young withdrew his  
163 Motion. Benson moved that she been authorized to contact Chuck Amburn to facilitate the redirect  
164 of our old website to the new website as well as contacting anyone at the current hosting firm for  
165 assistance. Young seconded. Young suggested a friendly amendment regarding ownership of the  
166 website. Board discussion ensued. The Motion passed unanimously.

167 Young raised the issue of bylaws and that the bylaws have not been voted on. Young suggested  
168 that our public meeting notice contain a notation that the amended bylaws will be being voted on.  
169 Young moved that the Board vote on its bylaws at the September 2017 meeting and the bylaws be  
170 reported via Facebook and our website for public view. Benson seconded the Motion. The Motion  
171 passed unanimously.

172 Young moved to adjourn. Benson seconded the Motion. The Motion was approved unanimously.

173 The Meeting adjourned at 8:12pm.

174