

Seminole Soil and Water Conservation District

Meeting Minutes

April 11, 2017

Longwood City Hall – Longwood, Florida

The meeting was called to order at 6:13pm.

The Pledge of Allegiance was recited by all present.

A roll call was taken. Supervisors Donald Menzel, David Mahnken and Edmund Young were present. Supervisors Justin York and Judith Benson were absent.

The Board considered and reviewed the March 14, 2017 Meeting Minutes. Young moved to approve the Minutes. Mahnken seconded. The Motion carried unanimously.

The Board considered and reviewed the April 11, 2017 Meeting Agenda. Menzel asked if all had an opportunity to review. Young referred to the second page of Old Business and asked if an item was Benson's item. Menzel confirmed it was. Young moved to approve the Agenda but also to remove f, h, and j. Menzel clarified Young was moving to remove f, h, and j from the agenda. Young then stated he would move to remove f (Casselberry EarthFest) from the agenda and Menzel stated any Agenda items not addressed this meeting would be put on next month's Agenda under Old Business. Benson sent email saying she would do updates via email and York sent Menzel message that he would not be available tonight either. Young moved to accept Agenda as amended. Mahnken seconded. The Motion was approved unanimously.

Menzel had email from Millard for NRCS. Millard was unable to attend this SSWCD meeting and he would be attending next meeting. May 2017 is believed to be his last meeting. Mahnken saw Millard at an AFCD meeting and heard him say he had 60 days left in his position so June 2017 may be his last meeting.

Menzel intended to continue following up with Seminole County Attorney Bryant Applegate to speak at a SSWCD meeting once tax season concluded. A board discussion ensued regarding prospective additional speakers.

Chair Report

Menzel had received census document from Young. Menzel has completed the document.

Menzel had received mail from Young from Funding Factory. Menzel had sent out email login information for our account. A board discussion ensued regarding the use of Funding Factory's website between Menzel and Young.

Vice Chair Report

Mahnken is still working toward getting something to the Board regarding Seminole County's wetland ordinance. He mentioned a matrix to compare it to existing regulation. It's been a busy month in his office.

Mahnken reviewed DRC items. He reviewed their agenda items and didn't see anything critical. DRC has not held meetings recently due to a lack of applicants for review.

Steve Edmonds reached out to Mahnken forwarding a water quality report from a citizen. He did not recall where the report was from. He reviewed it and did not see anything jump out at him.

Mahnken has notes from AFCD meeting. He had not had opportunity to put it into memo format but he would and enter it into the minutes.

Mahnken mentioned that James Fisher discussed the Central Florida Water Initiative – a generic presentation with facts and information that the Board would find interesting.

Cleft Hooks discussed what the Office of Agricultural Water Policy does and cost-share opportunities they provide.

Mahnken talked with Millard briefly about setting up a meeting with his boss, go over in detail some of the projects he has been working on, and see if there are any opportunities to keep his projects moving. The concerns are budget costs and Millard's potential lack of a replacement.

Jack Rechcigl from the Gulf Coast Research and Education Center did a cool presentation on strawberries.

NRCS engineer Dina Richardy did a presentation on the EWP program. Mahnken wanted more information because Seminole County has an agreement with NRCS. Mahnken discussed the EWP program in more detail.

Charlene Richberg discussed the full AFCD meeting on July 20 through July 22, 2017. Mahnken intended to make copies of the meeting flyer. The board discussed the upcoming meeting.

Mahnken also mentioned the AFCD assisted website and our membership in AFCD. SSWCD was obtaining a hardship waiver for AFCD dues. A board discussion ensued regarding dues and the website. As part of AFCD's annual meeting, they will be doing new Supervisor training. This training is available at any time upon request from AFCD. A board discussion continued regarding dues and the website as well as a potential special district fee SSWCD might owe.

Menzel mentioned that the census document he completed asked what SSWCD paid out in payroll. It was easy to complete because it was zero. A board discussion ensued regarding current sources of Board revenue, including sales of "From Eden to Sahara."

Mahnken then moved into the business portion of the AFCD meeting. Archie Matthews headed the business portion, including a discussion on annual disclosure forms and an upcoming request for the number of cubic feet of records to be destroyed individual districts. Eric Rollings was absent. Mahnken boosted SSWCD at the meeting based on our work with the RICHES program. A discussion ensued regarding public records. Public records become available to the public once their made. So for example, draft minutes or handwritten notes become public records, which can be requested by the public. The records must be provided in a reasonable time. What constitutes a reasonable time varied based on the type of request. He said the most important thing is to respond to the request.

Fees were also discussed at the AFCD meeting led by John Conner, Deputy VP of Area 3C, with the Manatee River SWCD. He is bringing back pamphlet for Ellis Putnam Fund. He made a commitment to bring that back around. The Fund has a \$21,000 balance for scholarship programs and solicit for donations.

AFCD also discussed that on July 1 a draft of new guidelines will be distributed. Resolutions were discussed as well. Resolutions have to stay on file for 10 years. There was no clear answer what constitutes a resolution.

If someone makes a records request for documents we don't have, language was provided to send in response. It goes along the lines that the records were not available at the time of the current administration. The goal was to communicate to the best of the Board's knowledge the documents were not available.

If the Board Supervisors intended to lobby another body on an issue, it is imperative that the issue be brought before the Board.

Mahnken running to be Area 3B Deputy VP but he only lost by 1 vote. Brett Uthagrove got 3 votes. He is now the Area 3B Deputy VP. He is from Polk County. Mahnken continued to discuss individual ranks within AFCD.

Treasurer Report

SSWCD's current balance is \$47.09. We sold another copy of "From Eden to Sahara." Young had the check from Funding Factory for \$49.40 which will be added to SSWCD account.

Conserve All Ways' balance is \$931.85.

Young intended to attend St. John's SWCD meeting but they did not have quorum. Young intended to try to attend their next meeting. He noted about half of the Soil and Water Districts only meet every other month. Young also intended to attend Volusia SWCD meeting.

A board discussion ensued regarding online bank account access between Menzel and Young.

Old Business

Menzel discussed that a standing offer exists from the Clerk of Court Grant Maloy for use of office space. Menzel discussed the specifics of the offer for space and records storage at a Clerk facility in Lake Mary.

Menzel also discussed another offer for space from the Tax Collector Joel Greenberg's office at the county services building in Sanford. That office would be available Friday. The only contingency is that the agreement would have a 90 day clause of termination if SSWCD chose to agree to it. Both sides would have the 90 day termination option. There is a fee of \$1 a year associated with the Tax Collector's offer. The absent Supervisors had a favorable disposition towards space but in their absence Menzel wanted Young and Mahnken's input about a motion on the issue. Young stated he does not see an issue proceeding. Mahnken agreed and asked about storage space. At the last BOCC meeting, Menzel met with the Tax Collector and met with his supervisor that handles their offices within the county services building. Menzel discussed specifics regarding the space layout in the building and ongoing efforts to secure the space with the Tax Collector's office. Menzel also discussed protocol of Board to proceed and obtain space for SSWCD.

Young moved to authorize Chair Menzel to receive a contract from the Tax Collector's office and authorize a \$1 payment for space in the office and to make available via email the contract. Mahnken seconded. Menzel suggested a friendly amendment to handle the billing. Mahnken withdrew his second. Young moved for the Chair to handle the contract signing and the payment of \$1 to the Collector's office. Mahnken seconded. The Board moved into discussion of the specific details of handing the contract and securing the space. The Motion passed unanimously.

Menzel suggested the Board consider a timeline to require Board members to provide hard copies of everything that belongs to the Board. Menzel elaborated on the basis for this consideration. A Board discussed ensued. Young moved that all Board members act to the best of their ability to provide SSWCD documents in their possession to the Board for storage by the July 2017 meeting. Mahnken seconded. The Motion passed unanimously.

Menzel discussed Funding Factory. An email was sent out with login info for each Supervisor. Menzel reached out to Former Seminole SWCD Supervisor Scott Sturgill about an agenda item from last month. The thought process was regarding printing shirts to raise money for and fund SSWCD. Sturgill agreed to help the Board fund SSWCD. A minimum T-shirt buy is 45 shirts for \$5 per shirt. Sturgill's company would do the printing for free. Menzel suggested a presale to insure the Board doesn't come out of pocket. Menzel suggested publicizing it to try to attract public interest to buy the shirt for \$10 or \$15 a shirt. Board discussion ensued. Young moved to table consideration of the proposal until the other Supervisors could be present. Mahnken seconded the motion. The Motion passed unanimously.

Young moved to table discussion of our proposed Bylaws as amended until the May 2017 meeting. Mahnken seconded. The Motion passed unanimously.

Menzel moved to discussion regarding the website. Chuck Amburn with CRA2 Productions was paid by Benson and he received SSWCD's check for \$60. Menzel discussed his conversations with Amburn and AFCD to transitioning the website. The issue would be further discussed at the next meeting under Old Business.

Casselberry EarthFest was upcoming and Board member attendance at the event would be discussed via email.

Menzel revisited the issue of a fertilizer grant which the Board had previously discussed in March 2017 and the Board having given Benson the authority to pursue that grant. The issue was tabled until the next meeting under Old Business by the Chair.

Young moved to table discussion of fees for responding to public records request. Mahnken seconded. The Motion passed unanimously

Discussion ensued led by Young regarding potential SSWCD involvement at the Memorial Day event in Sanford. Young suggested either Menzel or Benson represent the Board at the event considering other government bodies are represented. Young moved for himself to reach out to Patty Mahany with Sanford City Commission about being a member of this. Mahnken seconded. The Motion passed unanimously.

Discussion of redesigning the agenda. Young suggested it be dropped. Menzel agreed and the Chair tabled the issue.

New Business

Menzel mentioned that York had requested the Board redirect attention to the Five Year Plan. A board discussion ensued regarding updating the Plan. Young moved to table until the next meeting. Mahnken seconded. The Motion passed unanimously.

Benson had requested consideration of reimbursement for website fees. Menzel said since she was not present he would consider a Motion to table. Young so moved. Mahnken seconded. The Motion passed unanimously.

Young raised "From Eden to Sahara" selling questions. Young moved for authority to sell book for \$8.99 price in person (in addition to Amazon which he had previously been given authority for). Mahnken seconded. The Motion passed unanimously.

Menzel moved onto the issue of Supervisor communication. Young inquired the Board regarding the video link that he sent out if the Supervisors had watched it. Menzel and Mahnken said they had. Young said he was not speaking of the Mayor's personal opinion of him. But, he did not think it was appropriate for the Oviedo Mayor Dominic Persampiere to say that after the Mayor had spoken to Menzel that Young had received disciplinary action and that Young had done this before. Young mentioned his good attendance at Board meetings. Menzel then stated he watched the video and that the first person to bring up disciplinary action was Oviedo City

Councilwoman Megan Sladek. Young said she was asking about the communication between Menzel and the Mayor. Menzel said she made the statement Young was disciplined. Young disagreed and said the Mayor wrongfully said Young had done this before. Menzel said it was his impression what Sladek agreed with the Mayor when he said that Young had done this before. Menzel agreed that the Board has not chosen to discipline anyone for anything. Young moved that Menzel contact the Mayor via email and carbon copy all Supervisor members and carbon copy all Oviedo City Council members and carbon copy the Oviedo City Manager and state that it was incorrectly stated by the Mayor into the meeting record that Young had previously received disciplinary action and that Young has never received action as of the date of the email and the email will also request that the Mayor read into the record a correction at the next scheduled meeting of the Oviedo City Council meeting. Menzel sought to clarify the Motion. Mahnken did not second the Motion. Then Young moved to table the issue until the next meeting. Mahnken seconded it. The Motion passed unanimously.

Menzel requested future agenda item suggestions and fundraising suggestions. Young mentioned a Benson email requesting donations for prize support for a raffle. Menzel reviewed his emails and a brief discussion between Young and Menzel ensued.

Mahnken wanted to present in more detail his research on the Seminole County wetland ordinance. He wanted to know how the Board wanted to place a presentation on the agenda. A board discussion ensued.

Motion to adjourn by Young. Mahnken seconded. The Motion passed unanimously.

The meeting adjourned at 7:28pm.